

RURAL MUNICIPALITY OF LAC DU BONNET

Minutes of June 6, 2011 Regular Meeting

Reeve Karl Gugenheimer called the Meeting to order at 1:15 p.m. with the following members present:

Councillors:

Bob Bruneau, Vera Cardinal, Berent Hamm, Doug Marks

Recording Members:

Tannis Lodge – Chief Administrative Officer
Gabrielle Lecuyer – Assistant Administrator

Absent Members

308	Adopt Agenda June 6, 2011	Bruneau – Cardinal BE IT RESOLVED that the Agenda for June 6, 2011 Regular Council Meeting be hereby adopted as circulated and amended.	CARRIED
309	Adopt Minutes Regular Meeting May 16, 2011	Marks – Hamm BE IT RESOLVED that the Regular Council Meeting Minutes of May 16, 2011 be hereby adopted as circulated.	CARRIED
310	Adopt Minutes Special Meeting May 25, 2011	Cardinal – Bruneau BE IT RESOLVED that the Special Meeting Minutes of May 25, 2011 be hereby adopted as presented.	CARRIED
311	Accounts Payable	Hamm – Marks BE IT RESOLVED that the accounts payable disbursement for June 6, 2011 being cheque numbers 20110444 to 20110505 for the total amount of \$364,539.41 be hereby approved for payment and attached to this resolution.	CARRIED
312	Payroll	Bruneau – Cardinal BE IT RESOLVED that the payroll cheques for the month of May 2011 being cheque number 13324 to cheque number 13397 inclusive in the amount of \$54,842.06 be hereby approved as paid.	CARRIED
313	Adopt Minutes Public Works Meeting May 16, 2011	Marks – Hamm BE IT RESOLVED that the Public Works Committee Meeting Minutes of May 16, 2011 be hereby adopted as presented.	CARRIED
314	Approval to Purchase Low-Bed Trailer	Bruneau – Cardinal BE IT RESOLVED that Council hereby approves the purchase of a new Low-Bed Trailer for the total amount of \$58,532.21 from Querel Trailers in Winnipeg to be paid out of Machinery Replacement Reserve Fund.	CARRIED
315	Approval to Hire Additional Public Works Employees	Hamm – Marks WHEREAS the Public Works Manager and Acting Chief Administrative Officer held interviews on May 12, 2011; AND WHEREAS the Public Works Manager has made a recommendation to Council to hire 1 new seasonal employee and 1 new casual employee; THEREFORE BE IT RESOLVED that Council of the RM of Lac du Bonnet hereby approves the hiring of Andrea Neiser as a Seasonal Employee starting Monday June 20 and Vince Rodych as a Casual Employee starting Monday June 13 in the RM of Lac du Bonnet Public Works Department; AND FURTHER BE IT RESOLVED that the wage and benefits be paid as set out in the Public Works Collective Agreement;	CARRIED
316	Approval for Public Works Employee to Attend Waste Water Management Course	Cardinal – Bruneau BE IT RESOLVED that Katie Sanders be hereby authorized to attend the 3-day Waste Water Management Course-Basic Math and Science for Water/Wastewater Treatment Plant Operators on September 6-8, 2011; Fee \$490 Registration deadline August 19, 2011. Held at the Notre Dame Campus, Red River College in Winnipeg.	CARRIED
317	Public Works Department Vacation Policy	Marks – Hamm WHEREAS the Public Works Manager presented a draft copy of a “public works department vacation policy” on May 16, 2011; THEREFORE BE IT RESOLVED that Council now adopts the vacation policy as written and attached to this resolution.	CARRIED

RURAL MUNICIPALITY OF LAC DU BONNET
Minutes of June 6, 2011 Regular Meeting

PAGE 2

- 318 Zolondek Rd
Drainage Meeting
June 15, 2011
- Bruneau – Cardinal
BE IT RESOLVED that all of Council be authorized to meet on site with Cam Neurenberg to discuss Zolondek Road drainage on Wed, June 15th, 2011 at 10 :00 a.m. Councillor Doug Marks will schedule this meeting and advise Council and Cam.
- CARRIED
- 319 Welcome Back
Cottagers
Advertisement
- Hamm – Marks
WHEREAS Council approved an advertisement in the ‘welcome back cottagers’ section of The Leader for a cost of \$45.00 per issue for a single square;
AND WHEREAS this advertisement is for 3 more issues in The Leader: June 30, July 28, and September 1 editions;
THEREFORE BE IT RESOLVED that Council approves the same for the next 3 issues at \$45.00 per issue.
- CARRIED
- 320 Approval to Hire
Assistant
Administrator
Gabrielle Lecuyer
- Vera Cardinal requested a recorded vote.
Cardinal – Bruneau
WHEREAS the Rural Municipality of Lac du Bonnet determined that there is a vacancy or a promotion available within the bargaining unit in the Municipal Office for a Acting Assistant Administrator for a maximum 6-month term and that position was posted internally for 7 days on the bulletin board of the Municipal Office;
AND WHEREAS that posting closed May 12, 2011;
AND WHEREAS only one applicant was received;
AND WHEREAS the Acting Chief Administrative Officer is recommending to Council that Gabrielle Lecuyer be hired on the maximum 6-month term basis in accordance with the internal job posting and in accordance with Article 14.05;
AND WHEREAS the Human Resource Committee interviewed Gabrielle Lecuyer on May 19th, 2011;
THEREFORE BE IT RESOLVED that Council approves the hiring of Gabrielle Lecuyer for a maximum 6-month term position of Acting Assistant Administrator. The Collective Agreement sets out the wage rate at \$21.91 per hour, this rate only in place for the 6-month term effective until September 18, 2011.
AND FURTHER BE IT RESOLVED that during the 6 month term Gabrielle does not participate in any In’Camera Closed Sessions.
- | Present | In Favour | Opposed | Abstained |
|------------------|-----------|---------|-----------|
| Vera Cardinal | ✓ | | |
| Bob Bruneau | ✓ | | |
| Karl Gugenheimer | ✓ | | |
| Doug Marks | ✓ | | |
| Berent Hamm | ✓ | | |
- CARRIED
- 321 Pitney Bowes Lease
Agreement
- Marks – Hamm
WHEREAS Council approved a 5- year lease agreement with Pitney Bowes of Canada Ltd. for a Mailing Machine at a cost of \$198.89 per month billed semi-annually (yearly \$1,193.34) for the Municipal Office via resolution #294 on May 16, 2011;
AND WHEREAS the Municipality would need to enter into a “borrowing bylaw” for equipment leased for more than 3 years;
AND WHEREAS Pitney Bowes offered a lease agreement for a 3-year term; Total yearly payment \$1,397.48;
THEREFORE BE IT RESOLVED that Council of the Rural Municipality of Lac du Bonnet hereby approves the leased renewal contract as proposed.
- CARRIED
- 322 Nuclear Waste
Management
Organization’s Site
Selection Process
- Bruneau – Cardinal
WHEREAS the Township of Ear Falls is currently researching the possibility of having a used nuclear fuel repository within our township. This is part of the Nuclear Waste Management Organization’s Site Selection Process;
AND WHEREAS as part of the research process, Ear Falls is making arrangements for two members of Council to visit the LGD of Pinawa to meet with the Mayor on Saturday, June 18, 2011 to discuss the impact that the nuclear industry had on the Municipalities;
THEREFORE BE IT RESOLVED that 2 members of council be authorized to attend this meeting.
- CARRIED
- 323 Meet the Assessor
Day
June 17, 2011
- Hamm – Marks
BE IT RESOLVED that all of Council be hereby authorized to attend the June 17, 2011 “Meet the Assessor Day” – Open House from 3:00 – 8:00 pm in the Rural Municipality of Lac du Bonnet Council Chambers.
- CARRIED

RURAL MUNICIPALITY OF LAC DU BONNET
Minutes of June 6, 2011 Regular Meeting

PAGE 3

324	Deposit of Waste By-law 14-11 Second Reading	Cardinal – Bruneau BE IT RESOLVED that Bylaw 14-11 being a bylaw of the Rural Municipality of Lac du Bonnet for regulating the deposit of waste on public or private property, regulating and controlling the use of transfer stations and to repeal Bylaw No. 21-10 be hereby given second reading. CARRIED
325	Deposit of Waste By-law 14-11 Third & Final Reading	Marks – Hamm BE IT RESOLVED that Bylaw 14-11 being a bylaw of the Rural Municipality of Lac du Bonnet for regulating the deposit of waste on public or private property, regulating and controlling the use of transfer stations and to repeal Bylaw No. 21-10 be hereby given third and final reading, signed by the Reeve and Acting Chief Administrative Officer and sealed with the Municipal Seal. All Present in Favour Opposed Abstained w/reason Karl Gugenheimer ✓ Bob Bruneau ✓ Vera Cardinal ✓ Doug Marks ✓ Berent Hamm ✓ CARRIED
326	Procedural By-law 15-11 First Reading	Bruneau – Cardinal BE IT RESOLVED that Bylaw 15-11 being a bylaw of the Rural Municipality of Lac du Bonnet to regulate the proceedings and conduct of the Council and the Committees and to repeal Bylaw 1-11 be hereby given first reading. CARRIED
	3:00 – 3:30 p.m.	Break
327	Close Regular Meeting to hold Public Hearings	Hamm – Marks BE IT RESOLVED that the regular meeting of council be hereby adjourned for the purpose of holding public hearings for the following: 1. Conditional Use #CU2-11 scheduled for 3:30 pm for applicant Brad and Brenda Ambrosie to allow for the construction of a 884 sq. ft. guest quarters above garage and to allow a height requirement of approx. 15 ft. in a “SR “ Seasonal Recreational Zone on Lot 5, Plan 6834 in SE ¼ 11-16-12E, #25 Lee River Crescent, Roll 300200 and 2. Variation #VO7/11 scheduled for 3:30 pm for applicant Brad and Brenda Ambrosie to vary the front yard requirement of 30 ft. to 10 feet to allow for the construction of a garage with guest quarters above garage. 3. Variation #VO8/11 scheduled for 3:40 pm for applicant David and Janet Cheetham to vary the front yard requirement of 30 ft. to 10 feet to allow for the construction of a cold storage building on Lot 9, Plan 33352, NW ¼ 8-15-12E, #7 Dandellen Drive, Roll 270596 CARRIED
328	Reconvene Regular Meeting	Hamm – Marks BE IT RESOLVED that the public hearings for Variation #7/2011, Conditional Use Order #2/2011, and Variation #8/2011 be hereby closed to reconvene to the regular council meeting. CARRIED Applicants Dave & Janet Cheetham appeared in favour of application. Three written objections were received.
329	Variation #VO 8/11 David & Janet Cheetham	Bruneau – Cardinal BE IT RESOLVED that Variation #VO8/11 scheduled for 3:40 pm for applicant David and Janet Cheetham to vary the front yard requirement of 30 ft. to 10 feet to allow for the construction of a cold storage building on Lot 9, Plan 33352, NW ¼ 8-15-12E, #7 Dandellen Drive, Roll 270596 be hereby approved subject to the applicant providing planning office with written notice of clarity of the definition of “cold storage building.” CARRIED No one appeared in favour, no objections received.
330	Variation #VO 7/11 Brad & Brenda Ambrosie	Marks – Hamm BE IT RESOLVED that Variation #VO7/11 scheduled for 3:30 pm for applicant Brad and Brenda Ambrosie to vary the front yard requirement of 30 ft. to 10 feet to allow for the construction of a garage with guest quarters above garage be hereby approved. CARRIED

RURAL MUNICIPALITY OF LAC DU BONNET
Minutes of June 6, 2011 Regular Meeting

PAGE 4

Councillor Vera Cardinal removed herself from the Council Chamber due to a conflict of interest.

3:50 p.m.
(Delegation)
Ricoh

Presentation from Ricoh – Document Management System

4:30 p.m

Councillor Vera Cardinal resumes chair.

331 Approval to Purchase
Camera for Council
Chambers

Cardinal – Bruneau

BE IT RESOLVED that Council approves the purchase of the following from Advance Pro (a division of Advance Electronics)

1. Panasonic #WVCF284P4 CCTV Mini Dome Camera
2. PNS #DMREZ48K DVD/VCR Recorder
3. Samsung LN19D450 TV
4. Installation and Travel
5. Misc. Parts and Cable

For a total cost of \$1,685.60 including taxes.

CARRIED

332 Drainage Westview
Cove

Hamm – Marks

BE IT RESOLVED that Council authorizes the Public Works Department the entering onto private property to do some required drainage work in a private subdivision on Westview Cove; AND FURTHER BE IT RESOLVED that all drainage work shall commence only after an agreement is signed by all the property owners: Smith's #2 Westview Cove, Bergman's #4 Westview Cove, and Hildebrand #6 Westview Cove;

CARRIED

333 Procedural By-law
15-11
Second Reading

Hamm – Marks

BE IT RESOLVED that Bylaw 15-11 being a bylaw of the Rural Municipality of Lac du Bonnet to regulate the proceedings and conduct of the Council and the Committees and to repeal Bylaw 1-11 be hereby given second reading.

CARRIED

334 Meeting Extension

Cardinal – Bruneau

WHEREAS the hour of 5:00 p.m. has been reached; AND WHEREAS Clause 7.6 of Procedural By-law # 01-11 states that the meeting may, by unanimous resolution be extended; THEREFORE BE IT RESOLVED that the June 6, 2011 meeting have the adjournment time extended to 6:30 p.m.

CARRIED

335 Animal Control
By-law 12-11
First Reading

Marks – Hamm

BE IT RESOLVED that Bylaw 12-11 being a bylaw to provide for the regulation and control of animal within the RM of Lac du Bonnet; also known as the Animal Control Bylaw be hereby given first reading.

CARRIED

336 Animal Control
By-law 12-11
Second Reading

Bruneau – Cardinal

BE IT RESOLVED that Bylaw 12-11 being a bylaw to provide for the regulation and control of animal within the RM of Lac du Bonnet; also known as the Animal Control Bylaw be hereby given second reading.

CARRIED

337 Request to Utilize
School Point –
Riverland Park

Marks – Hamm

BE IT RESOLBED that the request received in writing May 31, 2011 from Randy Genyk to utilize the School Point-Riverland Park at the intersection of Davies Road and Anderson Way for a small fishing challenge on Sunday June 26th or rain date of July 10 be hereby approved.

CARRIED

338 Miss Minnewawa
Grant

Cardinal – Bruneau

BE IT RESOVLED that Council hereby approve a grant in the amount of \$100.00 to the Miss Minnewawa Talent Pageant on Friday July 1, 2011 at the Lac du Bonnet Community Centre.

CARRIED

339 Approval to Hire Part
Time Office Clerk

Hamm – Marks

WHEREAS the Acting Chief Administrative Officer and the Acting Assistant Administrator held interviews on May 26 and May 27, 2011 for the Part-Time Office Clerk position in the Municipal Office; AND WHEREAS the Acting CAO has made a recommendation to Council to hire Lana Dykstra; THEREFORE BE IT RESOLVED that Council of the RM of Lac du Bonnet hereby approves the hiring of Lana Dykstra for the Part-Time Clerk position starting Monday June 20, 2011; AND FURTHER BE IT RESOLVED that the wage and benefits be paid as set out in the Office Collective Agreement;

CARRIED

RURAL MUNICIPALITY OF LAC DU BONNET
Minutes of June 6, 2011 Regular Meeting

PAGE 5

- 340 Crown Lands Vacation Home Permit No. 21082
Cardinal – Bruneau
WHEREAS Crown Lands and Property Agency is requesting Council's comments or concerns regarding the assignment of Crown Land Vacation Home Permit No. 21082 on Lot 5, Block 1, Plan 19683 WLTO- Winnipeg River. This site is to be used for the purposes of a recreational lot.
THEREFORE BE IT RESOLVED that Council of the RM of Lac du Bonnet does not have any comments or concerns with Permit No. 21082.
CARRIED
- 341 911 Services Agreement
Marks – Hamm
BE IT RESOLVED that Council is authorized to sign the 911 Services Agreement with the City of Brandon.
CARRIED
- 342 Approval for Visa Card for Acting CAO
Cardinal – Bruneau
WHEREAS Council is being requested to approve a Desjardins Visa Credit Card to be issued to the Acting CAO Tannis Lodge;
AND WHEREAS the credit card limit will be maximum \$5,000.00;
THEREFORE BE IT RESOLVED that Council authorizes the approval to issue the credit card.
CARRIED
- 343 Approval to waive probate fee Helen Byzuk Joint Tenancy
Hamm – Marks
WHEREAS The Municipality transferred some land to Mrs. Helen Byzuk and Steven Byzuk in 1999;
AND WHEREAS the transferees names of Steven Byzuk and Helen Byzuk was written in error; should have been as "joint owners" on the Transfer Document;
AND WHEREAS Steven Byzuk has passed on and Helen Byzuk is requesting the Municipality to change the transfer document to read "joint owners" so that she can provide Winnipeg Land Titles with the correct information to complete her will and estate;
AND WHEREAS the Municipal solicitor Doug Jordan, McCandless Tramley has quoted \$210.00 to do a 3-step process: Probate – Transfer to her as executor-transfer title to her alone;
THEREFORE BE IT RESOLVED that Council agrees to pay for these costs.
CARRIED
- 344 Acting CAO Overtime Hours
Bruneau – Cardinal
BE IT RESOLVED that the overtime hours for the Acting CAO for the month of May being 9.5 hours be authorized for payment as follows:
2.5 hours for May 2, 2011–Council Meeting until 7:00 pm (20 min lunch)
4 hours for May 5, 2011 – Financial Plan Public Hearing 5-8:00 pm (no lunch)
3 hours for May 16 – Council Meeting until 7:00 pm (no lunch)
CARRIED
- 345 Approval to Hire Volunteer Fire Fighter
Marks – Hamm
WHEREAS the Lac du Bonnet Fire Department Fire Chief has approved the following volunteer fire fighter;
THEREFORE BE IT RESOLVED that Council of the RM of Lac du Bonnet do hereby approve the following applicant to the Lac du Bonnet Fire Department:
Steven Alexander Hampshire
CARRIED
- 346 In-Camera 6:00 p.m.
Cardinal – Bruneau
WHEREAS Section 152(3) of the Municipal Act states that a council may close a meeting to the public;
THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Lac du Bonnet do hereby agree to meet as the Committee of the Whole to discuss the following items at 6:00 pm.
1. Personnel (2)
2. Legal
3. Other (2)
AND FURTHER BE IT RESOLVED that all matters discussed is to remain confidential as per Section 7.8 of the Rural Municipality of Lac du Bonnet Procedures by-Law No. 01-11.
CARRIED
- 347 Out of Camera 6:15 p.m.
Bruneau – Cardinal
BE IT RESOLVED that Council do hereby agree to adjourn the sitting as the Committee of the Whole for the purpose of closing the meeting to the public, to resume the regular order of business at 6:15 p.m.
CARRIED
- 348 Approval for K. Sanders to Attend Waste Water Management Course
Bruneau – Cardinal
BE IT RESOLVED that Katie Sanders be hereby authorized to attend the 3-day Waste Water Management Course-Basic Math and Science for Water/Wastewater Treatment Plant Operators on September 6-8, 2011; Fee \$490 Registration deadline August 19, 2011. Held at the Notre Dame Campus, Red River College in Winnipeg.
CARRIED

RURAL MUNICIPALITY OF LAC DU BONNET
Minutes of June 6, 2011 Regular Meeting

PAGE 6

349 Meeting Adjourned

Hamm – Marks

BE IT RESOLVED that the regular meeting of June 6, 2011 be hereby adjourned at 6:17 p.m.

CARRIED

Karl Gugenheimer, Reeve

Tannis Lodge
Acting CAO